

Club Assistant (Seasonal Part-Time)

Overview

Reporting to the Rink Manager, the Club Assistant plays a key role in supporting the daily operations of the curling club. This position is responsible for assisting with ice maintenance and preparation, facility upkeep, and ensuring a safe, clean, and welcoming environment for members and guests. The Club Assistant may also be required to support hospitality services during club events, rentals, and bonspiels.

Responsibilities

Reporting to the President and Rink Manager, the successful candidate will be responsible for assisting with the general operations of the club, including:

- Ice maintenance and preparation for regular league play, bonspiels, tournaments, and rental groups.
- Operation and maintenance of the ice facility and related equipment.
- Working alongside and coordinating with volunteers who assist with ice and facility maintenance.
- General facility maintenance, cleaning, and custodial duties.
- Assisting the Bar Manager with food and beverage service when required.
- Supporting the setup and takedown of club events, rentals, and special functions.
- Performing other duties as required to support the successful operation of the club.

Hours of Work

This is a seasonal, part-time position. Typical shifts are approximately four (4) hours in length, with additional hours required during bonspiels, tournaments, club events, and facility rentals.

The schedule offers some flexibility and may be adjusted based on operational needs and employee availability.

Qualifications

While not mandatory, preference may be given to candidates who possess one or more of the following:

- Curling Canada Ice Technician Certification or Ice Assistant Training.
- Experience working on a curling ice crew or assisting with ice maintenance.
- Knowledge of ice preparation techniques and an understanding of quality curling ice conditions.
- Experience in facility maintenance, custodial work, or cleaning services.
- Experience working with members, customers, volunteers, or the general public.
- Strong work ethic and the ability to work independently with minimal supervision.
- Excellent organizational, communication, and customer service skills.
- Ability to perform physical tasks and work in a recreational facility environment.

Compensation

Salary or hourly compensation will be negotiated based on qualifications and experience.

How to Apply

Interested applicants are invited to submit a resume outlining their qualifications and relevant experience to:

Rink Manager Truro Curling Club

Chuck Patriquin

manager@trurocurlingclub.com

We thank all applicants for their interest; however, only those selected for an interview will be contacted.