

Facility Rental

Policy Statement: The TCC has a mandate to provide curling services to its members. Provided that those services are met and if dates are available on the calendar then the Club will make its facilities available on a rental basis. The facility includes: the ice shed, lounge, kitchen, clubrooms and locker rooms. Rentals may include one component of the facility or any combination of components. Curling rentals are all events that are not Club league/cup play. Social rentals are all events that are not organized by members exclusively for members or the TCC junior program.

Policy Objective: The objectives of this policy are to provide guidance to Club staff and members as to when and how Club facilities may be rented out. The implementation of this policy will result in an orderly procedure for rentals and generation of revenue for the Club.

Policy Directives:

- All rental inquiries and bookings will be directed to the Rink Manager.
- The Rink Manager will prepare a schedule of rental fees in March of each year. The fee structure will be reviewed and approved annually by the Board of Directors (see attached).
- Club sponsored spiels (i.e. cash spiels, prize spiels, provincials, etc.) would be considered rentals, which may qualify for special rental rates. The Board may modify the rental fee schedule to attract a potential client.
- The Rink Manager will be responsible for the collection of all rental fees. A minimum 10% deposit is required at the time of booking, with the balance payable within 7 days following the rental date. Notice of cancellations received within seven days of the rental dates shall result in the forfeiture of the booking deposit (maximum 10%).
- Security of the Club during and after rentals shall be the responsibility of Club staff or a TCC member.
- All Colchester Firefighter and commercial leagues events shall be considered rentals.
- All rental revenue shall be deposited into the general revenue of the Club.
- All renters will be provided with an information/orientation package to help ensure personal safety and enjoyment while using the Club facilities. A waiver will be provided and must be signed prior to curling.
- All renters will be required to enter into a "Club Rental Agreement" with the TCC. The rental agreement will describe the terms, conditions and responsibilities of each of the parties. The Rink Manager will normally execute the agreements on behalf of the Club.

Accountability: Rink Manager, Board of Directors

Last Revision: September 2024

Rental Rates* (Effective October 2025)

Lounge Rental (Bar Service available October 1 - March 31)			
Lounge (No Bar Service or Staff)	Time	TCC Members	Non-Members
	4 hours	\$221.00	\$260.00
	8 hours	\$391.00	\$460.00
Additional cost to pay for lounge below 4 hours.	1 hour	\$43.50	\$50.00
Lounge with Bar Service and Staff	Time	TCC Members	Non-Members
	4 hours	\$323.00	\$380.00
	8 hours	\$595.00	\$699.00
Additional cost to pay for bar service and staff below 4 hours.	1 hour	\$25.50	\$30.00

Full Facility Rental (Ice Shed, Lounge, Bar Service, Kitchen)		
Time Frame	TCC Members	Non-Members
Weekend	\$1,565.22	\$1,800
Day (9 hours)	\$782.61	\$900
Half-day (5 hours)	\$434.78	\$500
Hourly (per sheet)	N/A	\$40

Ice Shed Rental (April 1 - September 30)		
Time Frame (minimum)	TCC Members	Non-Members
4 hours	\$51/hour	\$60/hour

- a. The most current rates are posted in the Rink Manager's office.
 - b. All rates include 14% HST.
 - c. Any staff required for an off-season ice shed rental will be at a rate of \$30/ hour.
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1. All voting members of the Club qualify for a 15% discount on the rental rate fee for the Club rooms and meeting room, anytime, and in the ice shed in the off-season. Discount does not apply to ice.
 2. The fees may be altered by the Board at their discretion.
 3. The Rink Manager has the authority to reduce fees charged to non-member rentals by a maximum of 15% provided there are extenuating circumstances and that he/she reports to the Board at the earliest opportunity.
 4. The Board will consider proposals/requests for reduced rates greater than 15% from clients who upon comparing our rates with competitors may take their event elsewhere. This provision will generally apply only to full day or greater, full ice shed events with large numbers of people and that would potentially have high bar sales. The Rink Manager will bring the request to the Board for a decision prior to booking.
 5. The ice shed per sheet anytime rate applies to most rentals and where all of the customers are properly signed in as guests of Club members and are curling with those members. This rate entitles customers to a maximum of 8 ends of curling.
 6. The times shown in the table should be considered as "windows" for the start and stop times for event rentals. The actual time the event runs may be any time within the bounds of the window.

